

RENTAL APPLICATION

Application fee is \$35.00. Application fee is non-refundable. Application will not be processed unless accompanied by required fee.

Be sure to read the Application carefully before signing and fill in all blanks. Each person 18 years of age and over must complete a separate application. Return completed application (s) to our office along with photo I.D. and current, original pay stubs or other proof of income (originals will be returned). *If self-employed, please provide income tax returns.

Approval takes 2-3 business days. Upon approval, you will be required to come into our office to sign the lease and pay one month's rent. Additional move-in balances are due on or before the move-in date by **CERTIFIED CHECK OR MONEY ORDER ONLY!**
NO REFUNDS ON MOVE-IN MONEY!

Rental Unit Address _____ Unit# _____
Monthly Rent Understood To Be \$ _____ Desired Move-In Date _____

PERSONAL INFORMATION: (Date of birth required by credit bureaus)

Applicant Name: _____
Date Of Birth: _____ Social Security Number: _____

APPLICANT'S HOUSEHOLD – List all household members who will live in the rental premises:

	NAME/AGE	RELATIONSHIP	OCCUPATION/SCHOOL
A.	_____	_____	_____
B.	_____	_____	_____
C.	_____	_____	_____

Present Address _____
Street City/Zip Telephone
_____ Own Home _____ Parent's Home _____ Renting Home
_____ Renting Apt. _____ Student Housing

Reason for Moving _____

IF YOU PRESENT ADDRESS IS A RENTAL PROPERTY, COMPLETE THE FOLLOWING:

Monthly Rent \$ _____ How Long ? _____ Breaking Lease ? _____
Owner or Agent _____ Agent's Address _____
Agent's Telephone # _____

PREVIOUS ADDRESS (Last three (3) years)

Street address/City/State	From/To	Agent Name & Phone #
Street address/City/State	From/To	Agent Name & Phone #

FINANCIAL INFORMATION:

Present Employer: _____ How Long? _____
Address _____
Occupation _____ Salary _____
Telephone _____ Supervisor/Telephone _____

IF AT CURRENT JOB LESS THAN 2 YEARS, LIST PREVIOUS EMPLOYERS:

Other Source of Income: _____
 Checking Account (Bank) _____ Acct# _____
 Savings Account (Bank) _____ Acct# _____
 Vehicle Info: Make/Model/Year _____
 License Plate # _____ State _____
 Driver's License # _____ State _____

Personal Reference _____ Telephone _____
 Emergency Contact _____ Telephone _____
 Relationship To You _____

HAVE YOU EVER:

- | | | |
|---|-----|----|
| A. Been Evicted? | YES | NO |
| B. Taken To Court By Current Or Prior Landlord? | YES | NO |
| C. Failed To Pay Rent Timely? | YES | NO |
| D. Filed Bankruptcy? | YES | NO |

IF YES TO ANY OF THE ABOVE, PLEASE EXPLAIN. ANY FALSE OR MISLEADING STATEMENT ON THIS APPLICATION SHALL BE CONSIDERED GROUNDS FOR LEASE TERMINATION.

Authorization to obtain information: Applicant hereby authorizes Lessor to verify accuracy of all statements in the application and also authorizes all employers, previous landlords, mortgage holders, all banks and any other creditors listed on the application, to release all information concerning me or my accounts, my rental history or payments, my employment history, including the likelihood of future employment, for the purpose of verifying this application and determining my ability to afford the contractual obligations of the lease.

The above authorization entitles Lessor to check applicant's credit at the credit bureau.

A PHOTOCOPY OF THE ABOVE AUTHORIZATION SHALL BE THE EQUIVALENT OF THE ORIGINAL.

This authorization shall be continuing during the term of the lease or any renewal of the lease; to update or otherwise verify new information including, but not limited to Lessor's rights, to inquire from time to time, from banking institutions, whether there are sufficient funds to pay check (s) delivered by Lessee to Lessor.

Applicant releases all such persons delivering said and all other information, from any inadvertent error, whether communicated either orally, in writing, or over the telephone. Applicant understands that the provider of information may communicate adverse information.

By signing my signature to this application, I hereby verify that I am the person whom I represent myself to be, I am the person who will occupy the premises and I am not falsely making application on behalf of another party/parties who would be considered illegal occupants of said premises. Applying for this apartment/home on behalf of another person is fraudulent and will be considered grounds for rejection and/or eviction, if applicable. All the information, which I have provided, is true and accurate.

AGENT'S DISCLOSURE

I/We understand that _____ is an agent of the owner and is a paid representative of the owner. I/We acknowledge that this written notice was received before I/We received a lease agreement.

No pets/animals are permitted to be on the premises at any time for any reason. No waterbeds are permitted.

How did you hear about the property?

____ Newspaper ad – which paper? _____
 ____ Sign at property ____ Referral – Who? _____
 ____ Other _____

If approved for this or any rental unit which was built prior to 1978, I agree to sign an acknowledgement that the Lessor and/or Lessor's agent has provided me with recommendations stipulations regarding lead paint hazard.

APPLICANT SIGNATURE _____ DATE _____

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